Montachusett Regional Vocational Technical School District

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2026-2027

Non-Custodial Parent Confirmation Form

TO: Dayana Carlson, Principal, Montachusett Regional Vocational Technical School

I,_____ am the father_____ mother_____

of _____ Year of Graduation:_____

Please check one:

NOTE: This form is to be completed on an annual basis.

_____ I have joint custody. ***Attached please find the legal documentation indicating my joint custody status (should include docket number, signature pages, etc.).*** I understand that upon receipt and review of the above-mentioned documentation I will be added to my student's file for all future mailings.

_____ I currently am the **Non-Custodial** parent. Please add my name, address and telephone number to my student's file for all future mailings. (Read regulation below)

My address and telephone number is:

Address_____ Telephone #_____

Signature_____ Date_____ Email_____

The Department of Education recently amended Student Records Regulations regarding Access to Student Records regarding Access to student Records by Non-Custodial Parents. In order to obtain access, the non-custodial parent must submit a written request for the student record to the school principal. Upon receipt of the request, the school must immediately notify the custodial parent by certified and first class mail, that it will provide the non-custodial parent with access after 21 days, unless the custodial parent provides the principal with documentation that the non- custodial parent is not eligible to obtain access as set forth in 603 CMR 23.07 (5) (a)*. *603 CMR 23.07: Access to Student Records (5) Access Procedures for Non-Custodial Parents. As required by M.G.L. ¢.71, section 34H, a non-custodial parent may have access to the student record in accordance with the following provisions.

a. A non-custodial parent is eligible to obtain access to the student record unless:

1 The parent has been denied legal custody based on a threat to the safety of the student or to the custodial parent, or

2. The parent has been denied visitation or has been ordered to supervised visitation, or

3. The parent's access to the student or to the custodial parent has been restricted by a temporary or permanent protective order, unless the protective order (or any subsequent order 'modifying the protective order) specifically allows access to the information

Montachusett Regional Vocational Technical School does not discriminate
on the basis of race, color, sex, gender identity, religion, national origin,sexual orientation, disability, homelessness, or limited English proficiency.
District Title IX Compliance Coordinator: Victoria Zarozinski, Director of Student Support (978) 345-9200 x5237
District 504 Coordinator: Kathryn Schmidt, Asst. Principal (978) 345-9200 x5217

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